

# APPLICATION FOR CERTIFIED COPY OF BIRTH OR DEATH CERTIFICATE

## COUNTY CLERK, CLAY COUNTY

**Sasha Kelton**

P.O. Box 548, 214 N. Main St., Henrietta, Texas 76365  
Phone (940) 538-4631

<b>Quantity of Birth Certified Copies</b>	_____ \$23 each	<b>Quantity of Death Certified Copies</b>	_____ \$21 First copy _____ \$4 each additional
<b>IDENTIFY THE RECORD (Person on Record)</b>			
<b>Name on Record</b>	First	Middle	Last
<b>Date of Birth/Death</b>	M/D/Y		Sex
<b>Place of Birth/Death</b>	City		Clay County, Texas
<b>Parent Name</b>	First	Middle	Last/Maiden
<b>Parent Name</b>	First	Middle	Last/Maiden
<b>APPLICANT (Person Requesting Record)</b>			
<b>Name</b>	First	Middle	Last/Maiden
<b>Relationship to Person on Record</b>			Phone
<b>Mailing Address</b>			
<b>Purpose for Obtaining Record</b>			
<b>Applicant's Signature</b>			Date
<p><b>NOTICE:</b> By signing above, Applicant acknowledges understanding of and compliance with the following rules and statutes. Applicant must be qualified to obtain the record in accordance with Sec. 181.1, Ch. 25, Texas Administrative Code, i.e., the registrant or immediate family member either by blood, marriage or adoption, his or her legal guardian, or his or her legal agent or representative. Applicant must provide valid photo identification at the time application is made for a birth or death certificate. Additional proof may be requested at the discretion of the clerk.</p> <p><b>QUALIFIED APPLICANTS:</b> Self, Parent, Step-Parent, Grandparent, Children, Sibling (or half-sibling), Spouse, Court-Appointed Guardian, Attorney (with proof of tangible interest). Must provide ID: 1. One from Group A, or 2. Two from Group B, or 3. One from Group B and two from Group C.</p> <p><b>WARNING:</b> Intentionally providing false or fraudulent information on this application is a violation of the law and may result in imprisonment of not more than 10 years and/or fine of us to \$10,000. (Tx. Health &amp; Safety Code, Ch. 195, Sec. 195.003; Texas Penal Code, Ch. 12, 37, Sec. 37.10)</p>			
<b>OFFICE USE ONLY</b>			
<b>Control Numbers</b>		<b>Date Issued</b>	
<b># Copies Issued</b>		<b>Employee Initials</b>	

